



WEBER STATE  
UNIVERSITY

**Confidential**

## **Internship Employer Survey Electrical Engineering**

### Instructions to employer

The purpose of this survey is to provide the Electrical Engineering faculty at Weber State University an employer's evaluation of student interns. **This survey is to be completed by the employer, not the intern.** Please answer the questions to the best of your knowledge. The results of this survey and the intern's self assessment will be used to issue a grade to the student for EE 3890 Internship. In addition, the results of the survey will be used as part of the assessment process of the WSU EE program for ABET accreditation.

Date \_\_\_\_\_

Name of intern \_\_\_\_\_

Intern's work period: Start date \_\_\_\_\_ End date \_\_\_\_\_

Approximate total number of hours worked by the intern \_\_\_\_\_

Supervisor or manager of intern:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

1. Briefly describe the primary duties and responsibilities of the intern. Use additional sheets if needed.

A.

B.

C.

D.

2. The intern set goals at the beginning of the internship and reported them to the EE 3890 instructor. To the best of your knowledge, did the intern accomplish these goals?

Yes \_\_\_ No \_\_\_ Comments \_\_\_\_\_

3. The intern performed his/her duties on schedule.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

4. The intern reported to work on time.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

5. The intern demonstrated professionalism and ethical behavior.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

6. The intern demonstrated an ability to learn new concepts, skills, procedures, policies, etc. that are pertinent to the job.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

7. The intern was an effective communicator.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

8. Overall, I am satisfied with the performance of the intern.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

9. If there was a full time engineering position open at my company, I would hire this intern.

Strongly disagree    Disagree    Neutral    Agree    Strongly agree

Comments \_\_\_\_\_

10. If you were to issue a letter grade to the intern for his/her work, what would it be?

A    A-    B+    B    B-    C+    C    Fail

Comments \_\_\_\_\_

If you wish to provide further feedback or suggestions, please use additional sheets.

Thank you for completing this survey.